

Training Information

All these classes need to be done before you can start work.

You must follow these instructions in order

*Go to: www.myflorida.com/childcare

*Click on: [Training and Registry Login](#) (left side 4th bullet down)

* Click on: New User? Register here! [***Click here to register as a new user.***](#)

*Now put your email and then confirm your email

*Click: Create New Account

* Now put in all of your information (name, last name, birth date, last five of ss#, address, city, state, zip, county, home phone. Then click Submit.

* Now it will give you a (Temporary) password. Write it down (Temp Password: _____)
Now Click Okay.

*Now put in your email then click continue

*Now put in your (Temporary) password and click Log In.

*Now put in your educational level, professional membership, and years of experience, scroll to the bottom of the screen and put in a new password that you can remember. Then fill out the 3 security questions, and then click Save.

*Now click on Continue

*Now look at the top left in the blue line and write the Student ID number down because you will need it latter to register for trainings. (ID# _____)

Now flip the page over in go to part 2 of registering for trainings

*Start by logging onto: <https://collabornation.net/login/floridaearlylearning>

*Click Create Account

*Fill out name, last name, email and password

*Click on I'm not a robot

*Click on you agree to terms & policy

*Click create account

*Click join Free

*Click Yes Join

Fill out the questions:

Age groups Put - Mixed Age Groups

County do you work put – Baker

Name of program put – ABC Child Care & Learning Center LLC

DCF ID# Remember you wrote this down on the front side

*Click Submit

*Now click on course catalog at the top left. You will need all 7 of the following course: (1) Child safety and prevention, (2) Health and sanitation, (3) Planning for emergencies, (4) Preventing child abuse and supporting children in trauma safe sleep practices (5) Safe sleep practices (6) Safety in the environment (7) Supporting the social and emotional development of children in mixed-age groupings.

* Start by clicking on Child safety and prevention, then Click learn more

*Click add to my courses

* Now go back to course catalog and click the next course that you will need you will repeat this process until you have done this for all 7 courses.

* Once you have added all 7 click on top left My Courses now start taking the courses until all 7 of them are done. It is very important you only take the 7 listed.

Once you are done with all 7 please print out your transcript. If you don't have access to a printer please bring it to the daycare and I (Terran) will help you print it out.

Now its time to take you First Aide Class

Please log onto: <https://cpraedcourse.com>

Please register for this course you will only need to take the First Aid Part. This does cost money so please get with Angie Guient with Eckerd Workforce Development on this.